

**Government of Rajasthan**  
**Department of Urban Development and Housing & Local Self Government**

No. 11(6)UDH/JAIPUR/2020

Jaipur dated :- **3 NOV 2021**

**Order**

Government of Rajasthan recognised the importance of the development of CGD infrastructure in urban, rural & industrial areas for providing eco-friendly clean energy to Domestic, Industrial, Commercial & Transport segments. Providing Natural Gas to domestic household becomes an essential service like Water, Electricity, etc. for which Central Government granted Utility Status to CGD services. In order to put thrust on development of CGD network for providing the un-interrupted supply of pipeline cooking gas and transport fuel to public at large, it is necessary to bring uniformity, clarity and simplification of process for providing permissions to Authorized Entity (CGD Entity) for the development of City Gas Distribution (CGD) infrastructure in urban, rural & industrial areas in the State of Rajasthan by Local Body/District Authority/State Government Department.

**1. Interpretations:**

In this order, unless the context otherwise requires,

- 1.1. **"PNGRB"** means Petroleum & Natural Gas Regulatory Board.
- 1.2. **"CGD"** means City Gas Distribution
- 1.3. **"GA"** means Geographical Area
- 1.4. **"MDPE"** means Medium Density Poly Ethylene
- 1.5. **"Authorised Entity"** means any person authorised by PNGRB who seeks permission for laying gas pipeline of CGD in the State of Rajasthan;
- 1.6. **"Para"** means the Para of this Order;
- 1.7. **"Local Body"** means a Municipal Corporation, Municipal Council or Municipal Board in a Municipal area, a Development Authority or Urban Improvement Trust in an urban area declared under the relevant law (excluding the Municipal area), and Gram Panchayat for Rural areas (excluding the area under the jurisdiction of an Urban Improvement Trust or a Development Authority);
- 1.8. **"Act"** means the Petroleum and Natural Gas Regulatory Board Act, 2006;
- 1.9. **"Board"** means the Petroleum and Natural Gas Regulatory Board established under sub-section (1) of section 3 of the Act;
- 1.10. **"regulations"** means regulations made by the Board under PNGRB Act, 2006;

- 1.11. "**authorized area**" means the specified geographical area for a city or local natural gas distribution network (hereinafter referred to as CGD network) authorized under PNGRB regulations for laying, building, operating or expanding the CGD network which may comprise of either individually or in any combination thereof, depending upon the criteria of economic viability and contiguity, namely, geographic area, in its entirety or in part thereof, within a municipal corporation or municipality, any other urban area notified by the Central or the State Government, village, block, tehsil, sub-division or district or any combination thereof.
- 1.12. "**local distribution entity**" means an local entity authorized by the Board under section 20 to lay, build, operate or expand a city or local natural gas distribution network.
- 1.13. "**natural gas**" means gas obtained from bore-holes and consisting primarily of hydrocarbons and includes- (i) gas in liquid state, namely, liquefied natural gas and degasified liquefied natural gas, (ii) compressed natural gas, (iii) gas imported through transnational pipe lines, including CNG or liquefied natural gas, (iv) gas recovered from gas hydrates as natural gas, (v) methane obtained from coal seams, namely, coal bed methane, but does not include helium occurring in association with such hydrocarbons;
- 1.14. "**city or local natural gas distribution network**" means an interconnected network of gas pipelines and the associated equipment used for transporting natural gas from a bulk supply high pressure transmission main to the medium pressure distribution grid and subsequently to the service pipes supplying natural gas to domestic, industrial or commercial premises and CNG stations situated in a specified geographical area
- 1.15. "**development of a CGD network**" means laying, building, operating or expanding a city or local natural gas distribution network;
- 1.16. "**piped natural gas**" (hereinafter referred as PNG) means natural gas transported through pipelines or cascades or any other permitted mode in a CGD network for consumption by any customer in domestic, commercial or industrial segments and includes natural gas supplied to an online CNG station before its compression;
- 1.17. "**compressed natural gas or CNG**" means natural gas used as fuel for vehicles, typically compressed to the pressure ranging from 200 to 250 bars in the gaseous state;

- 1.18. **"CNG station"** means filling station where one or more dispensing units are provided for sale of compressed natural gas;
- 1.19. **"CGD entity"** means a person, association of persons, firm, company or cooperative society, by whatsoever name called or referred to, other than a dealer or distributor, and engaged or intending to be engaged in refining, processing, storage, transportation, distribution, marketing, import and export of petroleum, petroleum products and natural gas including laying of pipelines for transportation of petroleum, petroleum products and natural gas, or laying, building, operating or expanding city or local natural gas distribution network or establishing and operating a liquefied natural gas terminal;
- 1.20. **"work programme"**, until issuance of authorization letter, means number of domestic PNG connections, number of CNG stations and Inch-kilometer of steel pipeline network as quoted by the bidder in the bid and after such issuance means number of domestic PNG connections, number of CNG stations and Inch-kilometer of steel pipeline network as mentioned in the authorization letter as per Schedule-D of CGD Authorization Regulations.
- 1.21. **"PRS"** means, Pressure Regulating Station.
- 1.22. **"DRS"**, means, District Regulating Station.
- 1.23. **"MRS"** means, Metering and Regulating Station.
- 1.24. **"FRS"**, means, Field Regulating Station.

## 2. Nodal Officers:

- a) the Director, Local Bodies shall be the Nodal Officer at State Level, Joint Secretary, Urban Development and Housing Department & Additional Director, Local Bodies shall be Additional Nodal Officer at State Level. In case of any delay in permissions / approvals beyond the timeline prescribed in this order; the entity may escalate the same to State Nodal Officer;
- b) the District Magistrate shall be the Nodal Officer at District level, the District Nodal Officer shall discharge the duties under the this order ensuring swift and timely approvals;
- c) the Commissioner or Executive Officer, as the case shall be the nodal officer, of a Municipality within the territorial limits of that Municipality, except for the properties belonging to any department, Co-operative body, Autonomous body or a PSU of the State Government.
- d) the Secretary of an Urban Improvement Trust or a Development Authority, as the case shall be the nodal officer in the urban area under the jurisdiction of that Trust or Authority (excluding the Municipal area), except for the properties

- belonging to any department, Co-operative body, Autonomous body or a PSU of the State Government;
- e) Sub-Divisional Magistrate in Rural area (excluding the area within the jurisdiction of an Urban Improvement Trust or a Development Authority, as the case shall be the nodal officer), except for the properties belonging to any department, Co-operative body, Autonomous body or a PUS of the State Government; and
  - f) the senior most officer of the concerned Department, the nodal officer Co-operative body, Autonomous body or a PSU of the State Government posted in the District for the properties belonging to that Department or PSU or Co-operative body or an Autonomous body, as the case may be.

### 3. General Conditions:

- 3.1. The CGD Entity shall obtain necessary permissions for laying underground gas pipelines from the District Nodal Officer for all type of roads including the roads under defect liability period.
- 3.2. Permission for laying underground gas pipeline will be issued only under Dig and Restore method after taking necessary security deposit in the form of Bank Guarantee. The BG will be released after NoC from the concerned authority for the satisfactory restoration by the CGD entity.
- 3.3. Open trench and trenchless method are allowed for laying underground gas pipeline works. However, HDD / Manual moling method shall be considered by the entity wherever possible to reduce excavation / damage of roads for laying of Natural Gas pipeline.
- 3.4. The BG amount for road restoration shall be considered on the basis of per Sq.mt.
- 3.5. Damages of roads and filling up of pits caused during the laying of underground gas pipeline will be repaired by the entity within specified time period and the completion certificate/NOC will be provided by the concerned authority. The Bank Guarantee will be valid for one year which shall be extended until the completion of work and obtaining NOC. The permission will be granted in one go for the entire length of proposed pipeline network, however entity is not permitted to dig more than 20% of permitted length or 5 kilometer whichever less at one time. The CGD entity shall submit a phasing plan of the total work, to the concerned authority along with a copy to District Nodal Officer. After satisfactory completion of permitted length, the entity shall be permitted to dig for next phase same as above.
- 3.6. The CGD Entity shall deposit the Bank Guarantee in advance for all the work proposed to be carriedout as per the application submitted.
- 3.7. Laying of "Gas Pipeline" through Micro-trenching Method shall be allowed during monsoons, provided that the applicant takes all safety

and security measures and makes arrangements for immediate restoration of the damage caused if any.

- 3.8. Number of gas pipeline to be laid under the roads in any stretch for which permission will be granted, shall be as per requirement of the CGD Entity.
- 3.9. CGD Entity shall take utmost care to ensure that no damage is caused to any underground utilities while laying the gas pipeline. In case any utility is damaged, the damage so caused to the utilities, shall be rectified by the CGD Entity at his own cost.
- 3.10. Before undertaking digging of the road for laying of pipeline it will be the responsibility of the CGD Entity to collect the route map & associated details of underground utility / installations like water supply, sewerage system and telecommunication lines, any other existing pipelines, electricity supply etc. along with site supervisions required by CGD Entity.
- 3.11. The CGD Entity shall also be responsible to intimate concerned supervisory authority of such underground utilities before undertaking digging.
- 3.12. The cost of shifting existing underground utility & gas pipeline, wherever required, shall be borne by the requesting agency / authority.
- 3.13. The nodal officer for CGD related work shall be appointed at each concerned land / road owning authority who shall be the single point contact from that particular authority.

#### **4. Applicability of State CGD Order:**

This order shall be applicable to all land/road owning agencies including but not limited to Municipal Corporation, Municipal Council, Municipal Board in a Municipal area, RIICO & other industrial promotion bodies, Rajasthan Housing Board, Development Authority or Urban Improvement Trust in an urban area declared under the relevant law (excluding the Municipal area), and Gram Panchayat for Rural areas (excluding the area under the jurisdiction of an Urban Improvement Trust or a Development Authority), P.W.D.

#### **5. Application Submission:**

Application for permission to lay underground gas pipeline shall be submitted to the District Nodal Officer, with a copy to concerned authority in whose jurisdiction the area is falling, in Form-1 along-with following documents,

- 5.1. A copy of authorization letter, issued by PNGRB.
- 5.2. The location map showing the proposed underground gas pipeline including route planned.



- 5.3. The entity shall also submit the soft copy of the application along with all the forms, statements and documents.

Department of UD&H shall endeavour to develop on-line single window platform for filing applications, processing and granting permissions / approvals and redressal of grievances related to CGD project.

**6. Application Disposal Procedure for Pipeline network laying:**

- 6.1. The CGD entity will submit the application along with non-refundable fee of Rs. 1,000/- per Km length per application to the District Nodal Officer with advance copy to the concerned local authority. District Nodal Officer will seek written report from the concerned local authority within 07 (seven) days of receipt of application.
- 6.2. The concerned authority will submit the written report including the BG amount to be deposited by the CGD entity to the District Nodal Officer, within 7 working days.
- 6.3. After receiving report from concerned local authority, the decision for permitting laying of gas pipeline will be taken by the DCGC within one month of date of application submitted by the CGD Entity. The District Nodal Officer shall intimate the applicant for submission of required BG within 07 (seven) working days to the concerned local authority.
- 6.4. The applicant will submit the necessary BG to the local authority and will submit the receipt of the BG submission copy to the District Nodal Officer.
- 6.5. The District Nodal Officer will ensure grant of permission for pipeline laying within 7 working days from the date of submission of BG to the concerned local authorities.
- 6.6. If the permission is not granted within 30 (thirty) days from the date submission of application, the CGD entity may raise the issue with State Nodal Officer. The State Nodal officer will dispose the application and direct the concerned District Nodal Officer for granting the necessary permission within 7 days.
- 6.7. If the permission is not granted within overall time period of 60 (sixty) days from the initial date of submission of application, the CGD will submit its representation requesting to grant permission within 15 days to the District Nodal Officer. Thereafter, the CGD entity shall be at liberty to start the pipeline laying activities under deemed approval, with the intimation to the District Nodal Officer & will submit the BG to local authority with copy of the same to the District Nodal Officer.
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- 6.8. The amount for Bank Guarantee shall be calculated based on 20 percent of total restoration amount on the basis of flat rate of Rs. 1,200 per sqm. (average for Bitumen, Cement Concrete, WBM surfaces).
- 6.9. The permission will be granted in one go for the entire length of proposed pipeline network, however entity is not permitted to dig more than 20% of permitted length or 5 kilometer. Whichever less at one time. The CGD entity shall submit a phasing plan of the total work, to the concerned authority along with a copy to District Nodal Officer. After satisfactory completion of permitted length, the entity shall be permitted to dig for next phase same as above.

## **7. NOC:**

- 7.1. The District Nodal Officer shall specify the Name & Designation of the Officer in the permission granted for inspection of the restoration & granting the NOC for satisfactory restoration.
- 7.2. The entity after laying of pipeline & restoration thereon for the part of pipeline laid shall intimate in writing to the designated officer for inspection of restoration & issuance of NOC.
- 7.3. The designated officer shall inspect the work of restoration within 07 days of written intimation from the CGD entity and advice for rectification if any within 07 (seven) days.
- 7.4. The CGD entity shall rectify the restoration as per the direction or the comments and intimate to the designated officer within 07 days.
- 7.5. The designated Officer thereafter inspect the work again and issue NOC for restoration within 07 (seven) days.
- 7.6. If the NOC is not granted even after re-inspection & without any comments by the designated officer within 07 days of intimation by the entity for satisfactory restoration & inspection, the entity may represent the matter to the District Nodal Officer.
- 7.7. After issuance of NOC for the complete area under the jurisdiction of an authority, concerned authority shall return the BG or can be treated as BG deposit for the subsequent permission with the request of entity.

## **8. Permission for installation of CGD equipments:**

- 8.1. The CGD entity will submit the application for installation of Pressure Regulating Stations including but not limited to PRS/FRS/DRS/MRS (Approx. 45

to 60 Sqm.) to the District Nodal Officer with advance copy to the concerned local authority.

- 8.2. The permission for setting up of Pressure Regulating Stations including but not limited to PRS/FRS/DRS/MRS shall be provided along the pipeline at any location including, but not limited to, road side, Public Parks, Utility Areas, Govt. Premises etc to facilitate faster implementation of CGD project.
- 8.3. The Nodal Officer shall direct the concerned authority for joint survey along with the representative of CGD entity & shall submit the report within 15 days.
- 8.4. On the receipt of the report from the concerned local authority, the District Nodal Officer shall decide the annual rent and shall intimate the entity for deposition of rent for initial 03 years period and in multiples of 03 years thereafter.
- 8.5. The Annual rent for the land for installation of Pressure Regulating Stations shall be calculated at the rate of 05% of Residential Reserve Price / Residential DLC rate of the area in which the land falls.
- 8.6. The CGD entity shall deposit the rent to the concerned local authority and intimate the District Nodal Officer.
- 8.7. The District Nodal Officer will ensure grant of permission for installation of Pressure Regulating Stations within 07 days from the date of deposition of rent to the concerned local authorities.
- 8.8. If the permission is not granted within 45 (Forty-Five) days from the date submission of application, the CGD entity may raise the issue with State Nodal Officer. The State Nodal officer will dispose the application and direct the concerned District Nodal Officer for granting the necessary permission within 7 days.

**9. Allotment of land for CNG Station:**

- 9.1. The CGD entities are committed to set-up certain fixed number of CNG retail outlets as part of minimum work programme (MWP) committed to PNGRB during first eight years from grant of authorization in their respective Geographical areas.
- 9.2. The District Nodal Officer shall ensure that specific provisions for plots of land for CNG station are included in the Master plan for the respective Urban Areas at Key traffic corridors measuring (minimum 1,000 Sqm.).
- 9.3. The State Government shall allot plots needed for completing minimum work programme at key traffic corridors within City limits, National Highways, State Highways & other roads.
- 9.4. Necessary amendments have to be made in Rajasthan Land Allotment Policy – 2015, for making provisions for allotment of plots of lands for CNG stations.

## 10. Monitoring Committee:

1- There shall be District City Gas Committee (DCGC) in each district and a State City Gas Committee (SCGC) in the State.

2- District City Gas Committee (DCGC): The DCGC will comprise of the members as mentioned below, the Chairman of DCGC is authorised to co-opt any expert as necessitated:

i.	District Collector	Chairman
ii.	Superintendent of Police	Member
iii.	Chief Municipal officers of ULBs in the District	Member
iv.	Secretary of Development Authority/UIT	Member
v.	Chief Executive Officer, Zila Parishad	Member
vi.	Representative of the Pollution Control Board	Member
vii.	Chief Medical and Health Officer	Member
viii.	Suptd. Engineer, PWD	Member
ix.	Suptd. Engineer, Vidyut Vitaran Nigam Ltd.	Member
x.	Suptd. Engineer, PHED	Member
xi.	Representative of the Authorized Entity	Member
xii.	Additional Collector	Member Secretary

3- State City Gas Committee (SCGC): The SCGC will comprise of the following members. However, the Chairman of SCGC may co-opt any two experts / officers as necessitated.

i.	Principal Secretary, Urban Development & Housing Department	Chairman
ii.	Secretary, Local Self Government	Vice Chairmanship
iii.	Joint Secretary, Home Department	Member
iv.	Joint Secretary, GAD	Member
v.	Joint Secretary, Medical & Health Deptt.	Member
vi.	Joint Secretary, Panchayati Raj & Rural Dev.	Member
vii.	Joint Secretary, Revenue	Member
viii.	Joint Secretary, Forest & Environment Deptt.	Member
ix.	Joint Secretary, Energy Department	Member
x.	Director General of Police, Rajasthan	Member
xi.	Representative of the Authorized Entity	Member
xii.	Director, Local Bodies, Rajasthan	Member Secretary

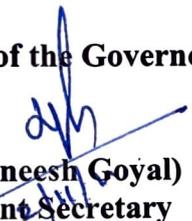
## 11. Grievance Redressal Mechanism.

District nodal officer shall take a monthly review for all the complaints / grievances lodged by the public / Authority / CGD entity.

The complaint lodged by the public / Authority shall be forwarded to concerned CGD entity within three (03) days and the CGD entity shall address the same and will submit the compliance for each complaint within seven (07) days to District Nodal Officer.

The complaints lodged by CGD entities to the District Nodal Officer shall be forwarded to concerned authorities within three (03) days and the concerned authority shall address the complaint and submit the compliance to the Nodal Officer within seven (07) days.

By order of the Governor,

  
(Maneesh Goyal)  
Joint Secretary

Department of Urban Development & Housing

By order of the Governor,

  
(Deepak Nandi)  
Director

Local Self Government

Copy for kind information & necessary action to :-

- 1 S.A. to Hon'ble Minister, UDH Department, Jaipur.
- 2 P.S. to Principal Secretary, Deptt. of Urban Development & Housing Govt. of Rajasthan, Jaipur.
- 3 P.S. to Secretary, Local Self Govt. Rajasthan, Jaipur.
- 4 Joint Secretary - I, II & III, UDH Department, Rajasthan, Jaipur.
- 5 Director, Local Bodies, Rajasthan, Jaipur.
- 6 Commissioner/Secretary, Jaipur/Jodhpur/Ajmer Development Authority.
- 7 Chief Town Planner, Rajasthan, Jaipur.
- 8 Secretary, Urban Improvement Trust, All.
- 9 DLR, UDH Department, Jaipur.
- 10 DTP, UDH Department, Jaipur.
- 11 Sr. D.S., UDH Department to send online for publication the notification in extra ordinary issue of gazette and uploading in the departmental website.
- 12 Guard File.

  
Joint Secretary to the Government.